

Standard English

Formal and informal language

Sorting Formal and Informal Vocabulary

There are occasions when people are expected or required to speak using a more formal style of language.

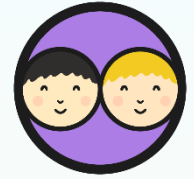
Formal language is more official and serious. Correct grammar should be used.

In **informal** situations a more relaxed and casual speaking style can be used. Slang words and abbreviations are more acceptable in informal speech.

Can you think of different examples where **formal** and **informal** vocabulary are more likely to be used?



Sorting Formal and Informal Vocabulary



Draw 2 columns: formal and informal.
Sort these words and phrases, deciding whether they are more likely to be used in **formal** or **informal** situations.

apparent

aggressive

sacrifice

chance

speak

live in

job

types of

unfairness

inhabit

give up

variety of

clear

now

link to

enough

injustice

worked up

correspond

sufficient

communicate

immediately

profession

opportunity

Sorting Formal and Informal Vocabulary



Complete the table.

Formal	Informal
communicate	
	not fair
inhabit	
	job
correspond	
	enough
apparent	

Sorting Formal and Informal Vocabulary



Answers (you may have come up with slightly different synonyms)

Formal	Informal
communicate	speak
injustice	not fair
inhabit	live in
profession	job
correspond	link to
sufficient	enough
apparent	clear

Speaking Formally and Informally



Formal language is more official and serious. Correct grammar should be used.

Informal language is more relaxed and casual. Slang words and abbreviations are more acceptable.

Read the speeches on the following slides and decide which is **formal** and which is **informal**.

Speaking Formally and Informally



Answer these questions

Is this speech formal or informal?

List key words/phrases which helped you decide

Who do you think the audience could be?

Speaking Formally and Informally



Answer these questions

Is this speech formal or informal?

List the key words/phrases which helped you decide?

Who do you think the audience could be?

Hi. Thanks for coming tonight mate. You know how good our other balls have been – we've raised loads of money and helped lots of different charities.



Answers



Good evening ladies and gentlemen. I am delighted to welcome you to the twenty-fifth annual charity ball. As you are all eminently aware the funds raised at our previous charity ball events have enabled us to support numerous charitable organisations in their worthwhile endeavours.

Answer these questions

Formal

Ladies and gentlemen

Delighted

Annual

Eminently

Funds

Previous

Enabled

Numerous

Worthwhile endeavours

Audience/guests at a
charity function

Answers



Answer these questions

Informal

Hi
Thanks
Mate
Good
We've
Loads
lots

Friends

Hi. Thanks for coming tonight mate. You know how good our other balls have been – we've raised loads of money and helped lots of different charities.

